



# CONSORTIUM AGREEMENT (2024 - 2025)

**GBC Student Financial Services Office 1500 College Parkway, Elko NV 89801 | FAX: (775) 327-5105 | Phone #(775) 327-2095**

**General Information:** Financial aid cannot be received from two different institutions concurrently; therefore, the student must select the one school from which aid is to be administered. This is the HOME institution where the student has enrolled for the majority of coursework and from which he/she expects to receive a degree.

If you are pursuing a degree or certificate at GBC and find it necessary to take courses at another college or university (HOST institution), you may qualify under this consortium agreement to count your enrollment at the HOST institution toward your financial aid enrollment level. You must be enrolled in at least six credit hours at GBC during the semester for which you are requesting funding. These courses must be required for your declared major. The courses taken at the HOST institution must transfer to GBC and apply towards your degree or certificate program at GBC.

**NOTE:** This agreement does not include Millennium Scholarships, Silver State Opportunity Grant, and some GBC grants and scholarships. It is your responsibility to complete this form, including obtaining a GBC academic advisor's signature and submitting the form to the GBC. It is also your responsibility to follow up with *both* institutions to ensure that your request has been processed. You must complete a new form each semester.

First Name		Last Name	
Email		NSHE ID#	
Semester: <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer		Year:	
Enrolled number of credits at GBC for term listed		Degree Program at GBC:	
<b>Student's Agreement</b>			
I agree to the following:			
<ul style="list-style-type: none"> <li>Take a minimum of six credits at GBC applicable for GBC program.</li> <li>I understand that I must pay the tuition at the HOST school I understand that any aid resulting in approval of this request will be disbursed by GBC to my GBC student account.</li> <li>Accept responsibility for any fees or expenses not covered by Financial Aid.</li> <li>Notify the GBC Financial Aid Office of any change in enrollment or if I withdraw from the HOST institution. I understand enrollment changes may affect Satisfactory Academic Progress and/or I may be required to return funds.</li> <li>Consent to release my Financial Aid and enrollment information from the HOST institution to GBC.</li> <li>Provide grades to the Financial Aid Office for Satisfactory Academic Progress (SAP) calculation.</li> <li>Request a transcript be sent to GBC from the HOST institution at the end of the term. I understand that Admissions and Records cannot guarantee how many credits will be accepted until an evaluation has been completed.</li> </ul>			
Student's Signature			Date

## GBC Consortium Agreement (2024-2025)

STEP 2: HOST Institution Information			
Name of HOST Institution			
City		State	Zip Code
Telephone	Fax	Student's ID Number at HOST institution	

Courses student will be taking at the HOST institution			
Course Number	Course Title	Credit Hours	Requirement or Elective <i>(must be applicable to GBC degree program)</i>
			<input type="checkbox"/> Requirement <input type="checkbox"/> Elective
			<input type="checkbox"/> Requirement <input type="checkbox"/> Elective
			<input type="checkbox"/> Requirement <input type="checkbox"/> Elective

Student must visit with a GBC Academic Advisor/Counselor prior to submitting this form to Financial Aid. Forms submitted without completion by a GBC Advisor/Counselor will not be processed. Courses at HOST institution must be required for GBC program.

STEP 3: GBC Academic Advisor/Counselor Statement	
<input type="checkbox"/> I have recommended that the student take the course(s) listed above at another institution. This coursework is approved for the student's degree or certificate program at GBC for the following reason(s):	
<input type="checkbox"/> Student chooses not to take the above course(s) at GBC; however, the coursework is applicable to the student's degree or certificate program at GBC. The reason stated by the student for this choice:	
<b>Academic Advisor/Counselor's Signature</b>	<b>Date</b>
Telephone	Email

GBC Financial Aid will review this agreement and, if approved, forward it to the HOST institution. The completed form must be received by the GBC Financial Aid office no later than the first day of classes for the semester.

STEP 4: GBC Financial Aid Office	
Approved <input type="checkbox"/> Yes <input type="checkbox"/> No	Date forwarded to HOST institution:
GBC Financial Aid Officer (PRINT name)	
<b>GBC Financial Aid Officer Signature</b>	<b>Date</b>
Telephone	Email

<b>STEP 5: HOST Institution Financial Aid Office</b>		
<i>(Please provide the following information and return to the GBC Financial Aid Office, 1500 College Parkway, Elko, NV 89801)</i>		
Tuition and Fees	Room and Board	Other Mandatory Costs
Is student receiving scholarships at HOST institution? <input type="checkbox"/> Yes <input type="checkbox"/> No    Amount: \$ _____		
HOST Institution Financial Aid Officer (PRINT name)		
<b>HOST Institution Financial Aid Officer Signature</b>		<b>Date</b>
Telephone	Email	

**Financial Aid Consortium Agreement**

This agreement between the financial aid offices at the Great Basin College (GBC) and \_\_\_\_\_ (*HOST institution*), provides that students enrolled at GBC may attend classes at the host institution provided that the courses are applicable to their GBC degree program.

It is agreed that the HOST institution will provide educational coursework to \_\_\_\_\_ (*student*). The budget will be based on the GBC published budget guidelines. For federal and state financial aid purposes (excluding the Governor Guinn Millennium Scholarship and some GBC scholarships), this student will be considered enrolled at GBC during his/her period of study at the HOST institution.

It is understood that any charges for tuition, fees, room and board and any other charges by the HOST institution will be the sole responsibility of the student.

**GBC will:**

- Receive and process Title IV applications and award state grant funding according to established criteria
- Perform required verification and record keeping
- Verify enrollment through the host institution before releasing funds to the student
- Disburse Financial Aid to the student’s GBC account
- Monitor the student’s Satisfactory Academic Progress
- Calculate any return of Title IV funds as required **HOST institution will:**
- By signing this agreement, confirm enrollment of the student in the courses listed in Step 2
- Not provide any form of federal, state, or institutional grant assistance to the student
- Notify GBC of any scholarship assistance the student is receiving at the host institution
- Notify GBC of any changes in the student’s enrollment
- Notify GBC in the event that the student received a failing grade for coursework attempted at the host institution

**For HOME institution use only**

Enrollment level matches Step 1: <input type="checkbox"/> Yes <input type="checkbox"/> No    Final Approval: <input type="checkbox"/> Yes <input type="checkbox"/> No    Date:		
Credit hours at GBC:	Total credit hours funded:	
<b>Cost of attendance for credit hours at GBC only:</b>		
Tuition and Fees	Room and Board	Other Mandatory Costs